



Post-Graduate Diploma in Agri-Warehousing Management (2018-19)



A Program of

राष्ट्रीय कृषि विस्तार प्रबंध संस्थान (मैनेज)

(कृषि एवं किसान कल्याण मंत्रालय, भारत सरकार का संगठन)

**NATIONAL INSTITUTE OF
AGRICULTURAL EXTENSION MANAGEMENT**

(An Organization of Ministry of Agriculture & Farmers Welfare, Government of India)



Institute:



The National Institute of Agricultural Extension Management (MANAGE) established in 1987, is an apex level autonomous institute under the Ministry of Agriculture & Farmers Welfare, Government of India. MANAGE is the Indian response to challenges of agricultural extension in a rapidly growing and diverse agriculture sector. The policies of liberalization and globalization of the economy and the level of agricultural technology becoming more sophisticated and complex, called for major initiatives towards reorientation and modernization of the agricultural extension system. MANAGE is involved in major initiatives towards reorientation and modernization of the agricultural extension system, for evolving effective ways of managing the extension system through professional guidance and training of critical manpower.

The Institute offers Training, Consultancy, Management Education, Research and Information Services in the field of agricultural extension. MANAGE offers Educational Programmes on Agricultural Extension viz: Post Graduate Diploma in Agricultural Extension Management (PGDAEM), Online PGDAEM-MOOCs, Diploma in Agricultural Extension Services for Input Dealers (DAESI) and Certified Farm Advisor/Certified Livestock Advisor (CFA) program to develop Agricultural Extension Personnel into Specialists and also offers Post-Graduate Diploma in Management (Agri-Business Management) [PGDM(ABM)]. Now, the Institute is launching another online course, namely, Post Graduate Diploma in Agri-Warehousing Management (PGDAWM).

Post Graduate Diploma in Agri-Warehousing Management (PGDAWM)

The changing agricultural scenario of the country calls for organized agri-warehousing backed by state-of-the-art technology. This, in turn, will give rise to demand for technically qualified manpower to manage different aspects of warehousing such as logistics, supply chains, inventory management, collateral management, etc. Realizing the importance of trained manpower in the sector, MANAGE has launched an educational program of one-year duration on Post Graduate Diploma in Agri-Warehousing Management (PGDAWM).

The Course

The course envisages to equip the enrolled candidates with requisite knowledge and skills required for efficient and effective management of agri-warehouses. The course is intended to improve employment prospects of successful candidates in areas like warehouse management, inventory management and collateral management.

Objective

The objective of the Course is to create a pool of warehouse professionals with capacity to manage agri-warehouse efficiently and to help them have latest knowledge and understanding of related aspects like negotiable warehouse receipts, inventory and collateral management.

Salient features of the Course

The course will be beneficial for the candidates in following respects:-

- An online course to be offered in an user-friendly manner
- Comprehensive coverage to cater to the sectoral needs
- Availability of reading material for each subject covered under the course
- Balanced blending of theoretical and practical exposure
- Comprehensive assessment of the candidates
- Online/ Class-room interaction with professors and professionals for clearing the doubts of the candidates
- Hands-on experience to make learning more meaningful
- A certificate (on successful completion) from MANAGE for better employment prospects for the candidates

Course Structure and Contents:

The programme has 32 credits and will be offered in two semesters. Each semester will have 16 credits. One credit is equal to 30 hours of study. The course will have nine subjects along with assignments for each subject. Reading materials on each subject covered under the programme will be provided to the students.

Framework of courses for semester I & II

Semester I

Course No	Name of the course	Credits
AWM 101:	Conceptual and Regulatory Framework	(3 Credits)
AWM 102:	Warehouse Business and Operations	(4 Credits)
AWM 103:	Grading and Assaying	(4 Credits)
AWM 104:	Storage Pest and their Management	(3 Credits)
AWM 105:	Internship (Practical Exposure)	(2 Credits)

Semester II

Course No	Name of the course	Credits
AWM 201:	Record Management and Technology	(3 Credits)
AWM 202:	Risk Management	(3 Credits)
AWM 203:	Relationship Management	(2 Credits)
AWM 204:	Warehousing Cost Management	(2 Credits)
AWM 205:	Warehousing Receipt Management	(3 Credits)
AWM 206:	Project work	(3 Credits)

It is mandatory to complete all the nine subjects along with assignments, internship and project work in order to qualify for the award of the certificate.

Eligibility Criteria:

1. Bachelor's degree in any discipline with 50 percent marks
2. The degree must be from a recognized Indian University
3. The degree must be from any Indian University incorporated by an Act of Central or State Legislature in India or other educational institution established by an Act of Parliament or declared to be deemed University under Section 3 of the University Grants Commission Act, 1956 (OR)
4. In case the qualification of a candidate is from a foreign university, it must be recognized by Government of India, as equivalent to a degree offered in India.

Minimum Age: No bar

Maximum Age: No bar

ADMISSION FEE

Fee for entire program is Rs 25,000, which is to be paid in two installments i.e. Rs 12500 to be paid at the time of admission along with the application form and remaining Rs 12500 before the start of second semester

Fee is to be paid through Demand Draft or Cheque in favour of MANAGE payable at Hyderabad. In case of payment through cheque, admission of the candidate will be confirmed only after its clearance.

Evaluation:

The candidates will be evaluated based on their performance in the online examination and assignments. The online examination carries a weight of 70 marks while assignment is for 30 marks for each subject. A minimum of 40 percent marks is required in each subject including project work and internship to clear the subject individually. However, an average of 50 percent marks is required over all the subjects to be qualified for the award of Diploma.

The course is to be completed within three years after the admission. Thus, a candidate will have a maximum of three attempts to clear the course. A fee of Rs 500/- will be charged for each supplementary examination. In case of failure of a candidate to clear the course within the stipulated time, his/her registration will get cancelled and s/he, if interested, will have to re-register for the course as a fresh student.

The schedule of the examination and procedure for the same will be shared through MANAGE website.

Assignment

Submission of assignments in respect of each course is mandatory to complete the course. Candidates need to submit the assignments within the stipulated time.

The subject wise assignments and last date of submission of the same will be shared through website at appropriate time.

Internship

Each candidate will have to complete internship for gaining practical exposure. The duration of internship is 25 hours at a warehouse which a student may complete over a minimum period of three days and a maximum period of 15 days with the consent of the concerned warehouse managers. The candidate can complete the internship in either of ways as described below:

- 1) A candidate has the freedom to complete internship at any of the Central Warehousing Corporation (CWC) agri-warehouse of his choice (for list of warehouses visit <http://cewacor.nic.in>). S/he is required to share the details of warehouse chosen by him/her with MANAGE, so that a letter of authorization can be issued by MANAGE to the warehouse with a copy to the Candidate.
- 2) It is not compulsory for a candidate employed in a warehouse and having experience of warehousing operations to undergo internship. The candidate, however, is required to obtain a certificate to this effect from his/her employer in the prescribed format.
- 3) A candidate can complete internship at any warehouse of his choice operating under public, private and cooperative ownership. S/he may request MANAGE for issuing a letter of

authorization to help him approach the warehouse of his choice. He, however, is required to obtain the internship completion report in the prescribed format from the warehouse. In case of such arrangement, it is responsibility of the candidate to obtain the requisite certification from the warehouse manager/company.

- 4) A week-long training-cum-practical exposure program will also be organized at MANAGE at the end of the each academic session, subject to a minimum of 20 applications received for the purpose.

However, every candidate is required to obtain an internship completion report in the prescribed format from the manager of the concerned warehouse. The candidates opting for option 2 are required to furnish a certificate from their employers/ warehouse manager (as the case may be) for exemption of internship in the prescribed format. MANAGE may cross-verify the authenticity of the certificate. In case of any objection or aberration, the registration of the candidate will be summarily cancelled.

Result

The final result of the successful candidates will be uploaded in the MANAGE website. The original will be sent by speed post/ registered post/ courier at the postal address provided by the Candidate. If a candidate need duplicate copy of the certificate, the same can be made available on payment of Rs.500/- through a Demand Draft in favour of MANAGE, Hyderabad.

Admission Process

1. A candidate seeking admission to the course may download the admission form from the website
2. The dully filled in application form along with photographs, fee and enclosures is to be sent by post / courier to the address provided in the application form.
3. After the scrutiny of the applications at MANAGE, a final list of the enrolled candidates will be published on the decided date (see important dates)
4. If a candidate fails to qualify for admission, fee deposited by him will be refunded

Refund of Fee:

70 percent of the fee will be refunded if admission is withdrawn within one month of the commencement of the program (the commencement date for each program is defined). After one month, candidate will not be entitled for any refund.

Medium of instruction: English

Duration of the Course: 1 year

Note: Information on many of the aspects of the course like exam schedule, exam procedure, internship, project report, etc. will be shared through MANAGE website during the course of implementation of the program. Information will be provided well in advance for such items.

Important Dates

Admission Open - 12th September 2018

Last date for submission of applications - 11th December 2018

Publication of Admission List - 31st December 2018

Commencement of the Course - 1st January 2019

For more information kindly visit www.manage.gov.in or Contact:

Dr. B. K. Paty,
Director (OSPM)

Dr. Shalendra (*first contact*)
Deputy Director (BS)

E-mail: bkpaty@manage.gov.in

E-Mail: shalendra@manage.gov.in

Phone : 040-24594535

Phone: 040-24594540/

Tele Fax : 040-24016697

7731999925/9660102075



राष्ट्रीय कृषि विस्तार प्रबंध संस्थान (मैनेज)

(कृषि एवं किसान कल्याण मंत्रालय, भारत सरकार का संगठन)

**NATIONAL INSTITUTE OF
AGRICULTURAL EXTENSION MANAGEMENT**

(An Organization of Ministry of Agriculture & Farmers Welfare, Government of India)