



राष्ट्रीय कृषि विस्तार प्रबंध संस्थान (मैनेज)

(कृषि एवं किसान कल्याण मंत्रालय, भारत सरकार का संगठन)

**NATIONAL INSTITUTE OF
AGRICULTURAL EXTENSION MANAGEMENT**

(An Organization of Ministry of Agriculture & Farmers Welfare, Government of India)

GUIDELINES FOR PGDAWM ONLINE EXAMINATION






Kindly go through the [Video](#) prepared for online test and available under 'Online exam Details' icon available at webpage of the program

Refer Examination Schedule for Subject-wise date and slots

Exam structure

- The examination will be performed online. Each subject will consist of 30 multiple choice questions which are required to be completed within a time slot of 45 minutes.
- These examinations are to be performed as per the schedule shared with the candidates through email, WhatsApp and webpage of the program.
- Each subject is to be completed within 45 minutes. However, this 45 minutes slot can be accessed through a window of 12 hours made available on the day of examinations.
- Window is active for 12 hours, the 45 minutes slot for a particular subject can be accessed any time during this window. However, once started the examination for a particular subject, it is required to be completed within 45 minutes slot.
- The examinations for different subject scheduled on a particular day can be performed in any order of preference.
- Keep in mind that you start well in advance (mainly applicable to those who are going to start close to the expiry of 12 hrs window) so that sufficient time is available to perform examinations before the close of overall window of 12 hours.
- All the candidates are requested to kindly refer to the Online Examination Schedule and attempt the papers of different subject as per the Schedule
- So for candidates of 1st Semester, a total of two slots of 12 hour each will be available as per the time slot mentioned in the Online Examination schedule
- For candidates of 2nd Semester, a total of three slots of 12 hours each will be available as per the time slot mentioned in the Online Examination schedule
- Each question will have multiple choices. Candidate is required to click on the correct choice
- Question will be related to respective subjects. Like AWM 101 will have questions related to this subject only and likewise for subjects covered during 1st and 2nd Semesters.

- For accessing the link of examination kindly refer to the video guide available under examination icon on webpage of the program or follow the path as given below –

<p style="text-align: center;"><i>Access the webpage of program</i></p> <p>(Go to MANAGE website, https://manage.gov.in – go to icon ‘Education’ – Scroll Down – PGDAWM (MOOCs Online Program) – Webpage of the program</p> <p style="text-align: center;">Or</p> <p>Webpage of the program can also be accessed through the following link https://manage.gov.in/pgdawm/pgdawm-moocs.asp</p>	<p style="text-align: center;">Flow of Event</p> 
<p style="text-align: center;"><i>Access ‘Online Course (MOOCs)’</i></p> <p>The link is provided as the 2nd last icon at the vertical toolbar</p>	
<p style="text-align: center;">Click on ‘Sign In’</p> <div style="text-align: center;">  </div>	
<p style="text-align: center;">Use your login/ password to Sign-In</p>	
<p style="text-align: center;">Now click on Subject</p> <div style="text-align: center;">  </div>	
<p>All the subjects will be on display – choose the subject you want to write examination for as per the Examination Schedule, eg AWM - 101</p>	
<p>The moment you will click on AWM-101, it will direct you to the page you visit to access the reading material available under that particular subject</p>	
<p>Scroll Down, at the lower end link for your online examination will be given, click on the link, it will be active only during the time as indicated in the Schedule</p>	
<p>Start performing your exam, maximum time available is 45 minutes as indicated in the examination schedule</p>	
<p style="text-align: center;">Complete your exam and submit the same</p>	
<p style="text-align: center;">Online examination is complete</p>	
<p style="text-align: center;">Please refer to Video Guide available under examination icon on webpage of the program for better understanding of the Online Examination</p>	

General Instructions

- 1) There is no separate examination center. The examination is to be attempted online at a place and location convenient to you.
- 2) Try to choose a suitable place with no disturbance for smoothly performing your examination.
- 3) Examination link will be active for given period of time as mentioned in schedule.
- 4) Make sure you have uninterrupted internet connection during the exam.
- 5) Ensure uninterrupted power supply during exam. If possible you can use laptop to ensure the power supply.
- 6) Please use latest Google Chrome browser for taking examination.
- 7) Shut down all other windows, all instant messaging tools and email programs as they can conflict with your website - exam related communication.
- 8) Do not resize (minimize) the browser during the exam.
- 9) Try to complete the examination of one subject preferably in one sitting.
- 10) Each Question carries two mark with NO NEGATIVE MARKS for unanswered/ wrong answer.
- 11) Do not refer any book, consult any friend for completion of the exam. We trust that you will maintain the sanctity of the examination by not resorting to any unethical practices.
- 12) Never click the Back button on the browser. This will take you out of the exam. Opening a new tab or trying to print the screen will take you out of the exam.
- 13) Click the SAVE button to save your exam and SUBMIT button to submit it.
- 14) Please note that your exam will be auto submitted once the scheduled time is over. So try to complete examination within stipulated time.
- 15) In case of network interruptions, you can resume the quiz from where you have stopped. The key release will be made available only on completion of all the exams.

In case of any difficulty, kindly contact:

Mr. Durga Mobile No.9100865690