

Mandatory Disclosure

	AICTE File No.	:	431/AP-43/MCP-APR(M)/96
1.	Name of the Institution	:	National Institute of Agricultural Extension Management (MANAGE)
	Address of the Institution	:	Rajendranagar, Hyderabad - 500 030, Telangana
	City and PIN Code	:	Hyderabad - 500 030
	State	:	Telangana
	Phone No. with STD Code	:	040-24014527 040-24594509 Extn.534
	Fax No.	:	040-24014527
	Email	:	anandreddy@manage.gov.in
	Website	:	www.manage.gov.in
	Office Hours	:	0900 hrs - 1730 hrs
	Academic Hours	:	0900 hrs - 1730 hrs
	Nearest Railway Station	:	Hyderabad Railway Station about 18 kms
	Nearest Airport	:	Shamshabad Airport about 15 kms
2.	Name and address of the Trust/ Society/ Company and the Trustees	:	National Institute of Agricultural Extension Management (MANAGE)
	Address of the Institution	:	Rajendranagar, Hyderabad - 500 030, Telangana
	City and PIN Code	:	Hyderabad - 500 030
	State	:	Telangana
	Phone No. with STD Code	:	040-24014527 040-24594509 Extn.534
	Email	:	anandreddy@manage.gov.in
	Website	:	www.manage.gov.in
3.	Name of Principal/Director	:	Dr.K.Anand Reddy
	Exact Designation	:	Director (HRD) & Principal Coordinator PGDM (ABM)
	Address	:	Rajendranagar, Hyderabad - 500 030, Telangana
	Phone No.	:	040-24014527
	Mobile No.	:	9010564442
	Email	:	anandreddy@manage.gov.in
4.	Name of the Affiliating University	:	- N.A. - (It's a standalone institution under Ministry of Agriculture & Farmers Welfare, Govt. of India and approved by AICTE)
5.	Governance	:	

Members of the Board and their brief background	:	https://www.manage.gov.in/pgdmABM/Advisory%20Committee%20Members.pdf
Members of Academic Advisory Body	:	
Frequency of the Board Meeting and Academic Advisory Body	:	Once in six months
Organizational chart and processes	:	<ol style="list-style-type: none"> 1. The top management is governing council headed by Minister of Agriculture and Farmers Welfare, Govt. of India. Other members include Secretary Agriculture, Secretary Finance, Joint Secretary, Eminent Academicians etc., 2. Executive Committee is second in terms of decision making powers. It is headed by Secretary Agriculture, Govt. of India with members from finance, academia being members. 3. Advisory Committee headed by Director General, other members being eminent academicians, industry leaders and principal coordinator PGDM (ABM).
Nature and Extent of involvement of Faculty and students in academic affairs/ improvements	:	Faculty are involved in all academic affairs like teaching, revision of syllabus, extracurricular activities, managing students committees, being on board of statutory committees, counseling students etc.,
Mechanism/ Norms and Procedure for democratic/ good Governance	:	The programs overall directions are given by governing council. Importance decision are taken by executive committee, academic related decisions are taken by Advisory Council. Faculty and students are involved in decision making process at all levels.
Student Feedback on Institutional Governance/ Faculty performance	:	Students feedback is obtained through google forms on quality of faculty through faculty evaluation procedures by students. Complaints regarding ragging or any other grievances are obtained through mandatory online grievance redressal platform. In addition Director General, Principal Coordinator, Student Counselor also address routine grievances of students through periodic meetings.
Grievance Redressal mechanism for Faculty, staff and students	:	Yes
Establishment of Anti Ragging Committee	:	Yes
Establishment of Online Grievance Redressal Mechanism	:	Yes
Establishment of Grievance Redressal Committee in the Institution and Appointment of OMBUDSMAN by the University	:	Yes
Establishment of Internal Complaint Committee (ICC)	:	Yes
Establishment of Committee for SC/ ST	:	Yes

	Internal Quality Assurance Cell	:	Yes																								
6.	Programmes																										
	Name of Programmes approved by AICTE	:	Post Graduate Diploma in Management (Agri-Business Management)																								
	Name of Programmes Accredited by NBA	:	Post Graduate Diploma in Management (Agri-Business Management)																								
	Status of Accreditation of the Courses		-Yes- Accredited by NBA upto June, 2022																								
	Total number of Courses	:	One																								
	No. of Courses for which applied for Accreditation	:	One																								
	Status of Accreditation- Preliminary / Applied for SAR and results awaited/ Applied for SAR and visits completed/ Results of the visits awaited/ Rejected/ Approved for... Courses (specify the number of courses)	:	Already Approved upto June, 2022																								
	Name	:	Post Graduate Diploma in Management (Agri-Business Management)																								
	Number of Seats	:	66																								
	Duration	:	2 Years																								
	Cut off marks/rank of admission during the last three years	:	Cut off in CAT percentile: <table border="1"> <thead> <tr> <th></th> <th><u>2020-21</u></th> <th><u>2019-20</u></th> <th><u>2018-19</u></th> </tr> </thead> <tbody> <tr> <td>GEN</td> <td>55</td> <td>50</td> <td>45</td> </tr> <tr> <td>OBC</td> <td>45</td> <td>45</td> <td>40</td> </tr> <tr> <td>SC</td> <td>20</td> <td>20</td> <td>20</td> </tr> <tr> <td>ST</td> <td>20</td> <td>20</td> <td>20</td> </tr> <tr> <td>EWS</td> <td>55</td> <td>50</td> <td></td> </tr> </tbody> </table>		<u>2020-21</u>	<u>2019-20</u>	<u>2018-19</u>	GEN	55	50	45	OBC	45	45	40	SC	20	20	20	ST	20	20	20	EWS	55	50	
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EWS	55	50																									
	Fee	:	8.25 lakhs																								
	Placement Facilities	:	100 % Placements since inception of the program in the year 1996																								
	Campus placement in last three years with minimum salary, maximum salary and average salary	:	Minimum Salary - 6.6 LPA Maximum Salary - 18.5 LPA Average Salary - 10.05 LPA																								
7.	Permanent Faculty	:	https://www.manage.gov.in/facultyStaff/faculty/facultyall.asp																								
	Adjunct Faculty	:	https://www.manage.gov.in/pgdmABM/Adjunct%20Faculty%20.pdf																								
	Permanent Faculty: Student Ratio	:	1:8																								
	Number of Faculty employed and left during the last three years	:	Employed : two Retired : two																								

8.	Profile of Vice Chancellor Director/Principal/Faculty	:	https://www.manage.gov.in/facultyStaff/faculty/chandra.asp																								
	For Each Faculty give a page covering with Passport size photograph	:	https://www.manage.gov.in/facultyStaff/faculty/facultyall.asp																								
9.	Fee																										
	Details of Fee	:	CAY - I - Rs.4,51,500/- CAY - II - Rs.3,73,500/-																								
	Time Schedule for payment of fee for the entire programme	:	https://www.manage.gov.in/pgdmABM/prospectus.pdf Page Nos. 10 & 11																								
	No. of fee waivers granted with amount and name of students	:	None																								
	Number of scholarship offered by the institution, duration and amount	:	20 merit scholarships @ Rs. 1 lakh per student per year for an amount of Rs.20 lakhs																								
	Criteria for Fee waivers/scholarship	:	Fee waivers - NA Scholarship: Merit cum means of students																								
	Estimated cost of Boarding and Lodging in Hostels	:	Rs.3,44,000/- for two years programme																								
10.	Admissions																										
	Number of seats sanctioned with the year of approval	:	100 - 1996																								
	Number of Students admitted under various categories each year in the last three years	:	<table border="1"> <thead> <tr> <th></th> <th><u>2020-21</u></th> <th><u>2019-20</u></th> <th><u>2018-19</u></th> </tr> </thead> <tbody> <tr> <td>GEN - 30</td> <td>GEN - 30</td> <td>GEN - 30</td> <td>GEN - 35</td> </tr> <tr> <td>OBC - 16</td> <td>OBC - 16</td> <td>OBC - 16</td> <td>OBC - 19</td> </tr> <tr> <td>SC - 9</td> <td>SC - 9</td> <td>SC - 9</td> <td>SC - 11</td> </tr> <tr> <td>ST - 5</td> <td>ST - 5</td> <td>ST - 5</td> <td>ST - 5</td> </tr> <tr> <td>EWS - 6</td> <td>EWS - 6</td> <td></td> <td></td> </tr> </tbody> </table>		<u>2020-21</u>	<u>2019-20</u>	<u>2018-19</u>	GEN - 30	GEN - 30	GEN - 30	GEN - 35	OBC - 16	OBC - 16	OBC - 16	OBC - 19	SC - 9	SC - 9	SC - 9	SC - 11	ST - 5	ST - 5	ST - 5	ST - 5	EWS - 6	EWS - 6		
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EWS - 6	EWS - 6																										
	Number of applications received during last two years for admission under Management Quota and number admitted	:	Being a Government Institution, MANAGE does not have any management quota.																								
11.	Admission Procedure																										
	Mention the admission test being followed, name and address of the Test Agency/State Admission Authorities and its URL (website)	:	CAT examination which is conducted by IIMs every year. CAT Website URL: https://iimcat.ac.in/per/g01/pub/756/ASM/WebPortal/1/index.html?756@@1@@1																								
	Number of seats allotted to different Test Qualified candidate separately (AIEEE/ CET (State conducted test/ University tests/ CMAT/	:	100% of the seats for students who are qualified in CAT Examination only.																								

	GPAT)/ Association conducted test etc.)																										
	Calendar for Admissions against Management / Vacant seats:	:	Vacant seats are normally filled-in from the waiting list before 25 th May every year.																								
12.	Criteria and Weightages for Admission																										
	Describe each criterion with its respective weightages i.e. Admission Test, marks in qualifying examination etc.	:	<table border="1"> <thead> <tr> <th>S.No.</th> <th>Parameter</th> <th>Weightage</th> </tr> </thead> <tbody> <tr> <td>1.</td> <td>CAT Score</td> <td>55</td> </tr> <tr> <td>2.</td> <td>Diversity Factor</td> <td>06</td> </tr> <tr> <td>3.</td> <td>Paper/Essay Writing</td> <td>05</td> </tr> <tr> <td>4.</td> <td>Group Discussion</td> <td>10</td> </tr> <tr> <td>5.</td> <td>Personal Interview</td> <td>14</td> </tr> <tr> <td>6.</td> <td>Work experience</td> <td>05</td> </tr> <tr> <td>7.</td> <td>Academic Record</td> <td>05</td> </tr> </tbody> </table>	S.No.	Parameter	Weightage	1.	CAT Score	55	2.	Diversity Factor	06	3.	Paper/Essay Writing	05	4.	Group Discussion	10	5.	Personal Interview	14	6.	Work experience	05	7.	Academic Record	05
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7.	Academic Record	05																									
	Mention the minimum Level of acceptance, if any	:	None																								
	Mention the cut-off Levels of percentage and percentile score of the candidates in the admission test for the last three years	:	<table> <thead> <tr> <th></th> <th><u>2020-21</u></th> <th><u>2019-20</u></th> <th><u>2018-19</u></th> </tr> </thead> <tbody> <tr> <td>GEN - 55</td> <td>GEN - 55</td> <td>GEN - 50</td> <td>GEN - 45</td> </tr> <tr> <td>OBC - 45</td> <td>OBC - 45</td> <td>OBC - 45</td> <td>OBC - 40</td> </tr> <tr> <td>SC - 20</td> <td>SC - 20</td> <td>SC - 20</td> <td>SC - 20</td> </tr> <tr> <td>ST - 20</td> <td>ST - 20</td> <td>ST - 20</td> <td>ST - 20</td> </tr> <tr> <td>EWS - 55</td> <td>EWS - 55</td> <td>EWS - 50</td> <td></td> </tr> </tbody> </table>		<u>2020-21</u>	<u>2019-20</u>	<u>2018-19</u>	GEN - 55	GEN - 55	GEN - 50	GEN - 45	OBC - 45	OBC - 45	OBC - 45	OBC - 40	SC - 20	SC - 20	SC - 20	SC - 20	ST - 20	ST - 20	ST - 20	ST - 20	EWS - 55	EWS - 55	EWS - 50	
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	Display marks scored in Test etc. and in aggregate for all candidates who were admitted	:	The merit list will be displayed on website after completion of the interview process																								
13.	List of Applicants																										
	List of candidate whose applications have been received along with percentile / percentages core for each of the qualifying examination in separate categories for open seats. List of candidate who have applied along with percentage and percentile score for Management quota seats (merit wise)	:	Every year, the list of candidates called for interview and merit list of candidates will be displayed on MANAGE website.																								
14.	Results of Admission Under Management seats/Vacant seats	:	No quota for management seats																								
15.	Information of Infrastructure and Other Resources Available																										
	Number of Class Rooms and size of each	:	Two class rooms 365 sq.m. each																								
	Auditorium / Seminar Hall	:	Seminar Halls - 02																								

Cafeteria	:	- Yes -
Facilities for Disabled	:	- Yes -
Any other Facilities	:	-
Boys Hostel	:	Two hostels with capacity of 100 beds (single and double occupancy)
Girls Hostel	:	One hostel with 29 rooms (double occupancy)
Medical and other facilities at hostel	:	Medical Officer is available at MANAGE campus in Health Centre.
Computer Centre Facilities	:	25 desktops, 08 network printers 200 mbps leased line wi-fi enabled 251.39 sq.m area
Central Examination Facility, Number of rooms and capacity of each	:	Two rooms
Online examination facility (Number of Nodes, Internet bandwidth, etc.)	:	Individual laptops with 200 mbps internet bandwidth
Barrier Free Built Environment for disabled and elderly persons	:	Provided in all new structures
Occupancy Certificate	:	Yes
Fire and Safety Certificate	:	Yes
Hostel Facilities	:	Yes
Library		
Number of Library books/ Titles/ Journals available	:	No. of Titles -13,717 Journals - 60 Area - 400 sq.m.
List of online National/ International Journals subscribed	:	20
E- Library facilities	:	Yes
National Digital Library(NDL) subscription details	:	Club Registration ID: INTGNC32NMS29CK 125 members subscribed
Computing Facilities		
Internet Bandwidth	:	200 mbps
Number and configuration of System	:	226 nos Intel core I5 (10 th Generation and 8 th Generation Processor) 1 TB Hard Disc, 8 GB RAM
Total number of system connected by LAN	:	226
Total number of system connected by WAN	:	NA

Major software packages available	:	Windows 10, MS Office, Bit Defender (AV)
Special purpose facilities available (Conduct of online Meetings/Webinars/Workshops, etc.)	:	Cisco WebEx - Enterprise Edition / Education Plan
Facilities for conduct of classes/courses in online mode (Theory & Practical)	:	Available in all classrooms with 100 licenses from Cisco web ex platform
Innovation Cell	:	NA
Social Media Cell	:	Yes
Compliance of the National Academic Depository (NAD), applicable to PGCM/ PGDM Institutions and University Departments	:	Yes
List of Facilities Available		
Games and Sports Facilities		
Indoor Sports Facilities	:	Squash, Gym, Shuttle Badminton, Table Tennis, Billiards, Chess, Carrom
Outdoor Facilities	:	Lawn Tennis, Swimming Pool, Badminton, Volleyball, Football, Basket Ball
Gymnasium Facilities	:	- Yes -
Extra-Curricular Activities	:	<ul style="list-style-type: none"> - Annual sports meet one intercollege and one intercollege. - Annual B-Fest known as Krishi Chanakya. - Lit 'O' Melange annual literary festival. - UNNAYAN - National B-Fest. - Cultural Committee celebrating all festivals. - Painting Competition, Elocution competition, debating competition, poetry competition, photography competition, Marketing quiz competition, mock trading competition. - CSR activities
Soft Skill Development Facilities	:	Yes
Teaching Learning Process		
Curricula and syllabus for each of the Programmes as approved by the University	:	https://www.manage.gov.in/pgdmABM/prospectus.pdf
Academic Calendar of the University	:	https://www.manage.gov.in/pgdmABM/Academic%20Calendar%20of%20the%20University.pdf

	Academic Time Table with the name of the Faculty members handling the Course	: Academic Time Table: https://www.manage.gov.in/pgdmABM/Academic%20Calendar%20of%20the%20University.pdf Name of the Faculty members handling of Course: https://www.manage.gov.in/pgdmABM/Name%20of%20the%20Faculty%20members%20handling%20the%20Course.pdf PGDM (ABM) Prospectus: https://www.manage.gov.in/pgdmABM/prospectus.pdf Please refer page no.13 of above link.
	Teaching Load of each Faculty	: On an average two sessions per day
	Internal Continuous Evaluation System and place	: 50% Internal 50% External
	Student's assessment of Faculty, System in place	: Yes
	Title of the Course	: Post Graduate Diploma in Management (Agri-Business Management)
	Curricula and Syllabi	: https://www.manage.gov.in/pgdmABM/prospectus.pdf
	Laboratory facilities exclusive to the Post Graduate Course	: NA
16.	Enrolment and placement details of students in the last 3 years	: 2020-22 Batch https://www.manage.gov.in/pgdmABM/students/2020-22/students-2020-22.asp 2019-21 Batch https://www.manage.gov.in/pgdmABM/students/2019-21/students-2019-21.asp 2018-20 Batch https://www.manage.gov.in/pgdmABM/students/2018-20/students-2018-20-final.asp
	Students Placed	: CAY - I - 100% (Summer Internship) CAY - II - 100% (Final Placements)
	Average Pay Package	: 10.05 LPA
17.	List of Research Projects/ Consultancy Works	: https://www.manage.gov.in/pgdmABM/Academic%20Research.pdf
	Number of Projects carried out, funding agency, Grant received	: https://www.manage.gov.in/pgdmABM/Research%20Studies.pdf
	Publications (if any) out of research in last three years out of masters projects	: https://www.manage.gov.in/publications/reports/resreports.asp https://www.manage.gov.in/publications/reportbrief/resReportsBriefs.asp https://www.manage.gov.in/publications/EvaluationReports/evareports.asp
	Industry Linkage	: Through SAMANVAY guest lectures by industries captains, industrial visit of the students and inviting practicing managers to handle sessions.
	MoUs with Industries (minimum3(10))	: -
18.	LoA and subsequent EoA till the current Academic Year	: https://www.manage.gov.in/pgdmABM/pgdmABM.asp Please visit Approval section
19.	Accounted audited statement for the last three years	: Annually being submitted to AICTE by uploading audited statement on application portal.
20.	Best Practices adopted, if any	: Generation of 50% power through Solar Energy, case oriented pedagogy, good industry connect, best diversity of students etc.,