# **Journal of Agricultural Extension Management (JAEM)**

## **Publication Ethics and Malpractice Statement**

The Journal of Agricultural Extension Management (JAEM) is a peer-reviewed journal. The responsibilities of the authors, editors and reviewers involved in publishing this journal are indicated here.

All papers submitted to Journal of Agricultural Extension Management are subject to a masked peer review.

JAEM does not levy any charges to authors for submission, processing, or publication of articles in the Journal.

Authors submitting an article to the journal must declare that (1) they are authors of the article in the order in which listed; (2) the article is original and represents their contributions and has not been copied or plagiarized in whole or in part from other works; and (3) the article has not been published and has not been submitted for publication elsewhere.

In cases of proven research misconduct or plagiarism, the publisher, in collaboration with the editors, will take measures to clarify the situation and to amend the article. This includes the publication of a correction, clarification or retraction of the work.

### **Responsibility of Authors**

Authors should ensure that their work is original. If the authors have used the work of others, this must be appropriately cited or quoted. The responsibility for the accuracy of information, facts, citations, lies with the authors of the publication.

Each author who submits the manuscript, should read the guidelines for submission in the "Journal of Agricultural Extension Management". The manuscript must be plagiarism free.

The Corresponding Author should ensure that all co-authors have seen and approved the final version of the paper and have agreed to its submission for publication. Sources of funding for the research reported in the article should be acknowledged at the end of the article.

Each article should be accompanied with a declaration by all the authors that (1) they are authors of the article in the order in which listed; (2) the article is original and represents their contributions and has not been copied or plagiarized in whole or in part from other works; and (3) the article has not been published and has not been submitted for publication elsewhere.

Authors must also declare that the source of information from other published or unpublished works has been referenced and certify that they are solely responsible for the content of the article and work included in the article.

Authors may be asked to provide the raw data in connection with a paper for editorial review, and should be prepared to provide access to such data.

Authors should avoid duplication in their submissions ie attempting to publish similar manuscripts in more than one journal.

Authorship should be limited to those who have made a significant contribution to the conception, design and execution of the study.

### **Responsibility of Editors**

Manuscripts are evaluated on their topicality, originality of the idea, unique argument or insight; clarity of objectives, sound methodology, clear and logical analysis and depth of discussion, appropriate examples, consistent structure and presentation and contribution to knowledge. JAEM does not consider factors like gender, race, religious beliefs, ethnic origin, citizenship, or political philosophy of the authors.

The papers submitted to the journal first will undergo screening for originality in content. If they satisfy this requirement the papers will be further sent to review. Otherwise the papers will be rejected at the first level.

The Editor is solely and independently responsible for deciding which articles should be accepted for publication. The Editor reserves the privilege of editing the manuscript, returning it to the author for revision or rejecting any manuscript as unsuitable in topic, style or form with or without requesting external review.

Editors must not disclose any information about a submitted manuscript to anyone other than those involved in the publishing process.

#### Reviewers

JAEM maintains confidentiality of the submission. Reviewers, remain anonymous to authors. The reviewers do not know the author's identity. The identities of the reviewers are known only to the Editorial Team. Reviewers' comments to the editors are confidential and before passing on to the author are made anonymous.

Manuscripts received for review are treated as confidential documents.

Reviewers follow a format provided by MANAGE for review of the articles.

A reviewer may inform the Editorial Team about any similarity or overlap between the manuscript under consideration and any other published paper which they know about.