

ICAR-INDIAN AGRICULTURAL RESEARCH INSTITUTE

NEW DELHI-12

No. TRP-2/2025-RTI(Misc.)3

Dated:7-7-2025

**RTI Third Party Audit Report (2024-25) of
National Institute of Agricultural Extension Management, Hyderabad**

RTI Act, 2005 provisions for proactive disclosure of information related to each Govt. institution/entity by concerned public authority under section 4(1). For implementation of suo motu disclosure under Section 4 of RTI Act, 2005 a detailed guideline, explaining each point of disclosable information, was issued by DOPT, GoI vide No. 1/6/2022-IR dated 15th April, 2013. Further, DOPT vide OM dated 10-12-2013 and 22-9-2014 requested all the Ministries/Departments to comply with O.M. guidelines dated 15-4-2013 and also the proactive disclosure package to be got audited by a third party.

DOPT O.M. No. 1/34/2013-IR dated 29-6-2013 instructs the public authority for uploading the details of public authority on website, user friendly access to provided information, setting up effective system to redress the grievance to minimize RTI application, as well as the information relating to service matter should be brought into public domain. Further, to strengthen the implementation of Section 4 of the RTI Act, 2005 DOPT vide O.M. dated 30-6-2016 guides the Public Authorities to constitute Consultative Committee consisting of stakeholders, to set up of Information and Facilitation Centre, to constitute committee of experienced officer to categorize frequently asked questions, and to provide proactive disclosure properly categorized and organised etc.

In each Public authority, the responsibility to prepare and update the proactive disclosure packet remain with junior and middle level officers and their subordinates as well.

While filling up the self-appraisal form on CIC portal, a go through of DOPT O.M.'s guidelines dated 15-4-2013 and subsequent O.M.s would ensure the maximum information feeding correctly with quality. The proactive disclosure packet under 'RTI Head' may contain information, supporting documents & annexures and the correct & functional path to reach the information.

The auditor has gone through the website of the institution looking into the availability of the information claimed as per submitted filled in self-appraisal form. There has been detailed and easily accessible information about all the functions and activities of the Institution. The institution is dedicated to overall agriculture extension activities and involved in training, education, research and information services. The farmers, FPOs, the youth,

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students and the business persons and the general public will be much benefitted with the information. However, the following observation may be kept in mind for future reference: -

1. RTI awareness cum training programme may be organized by the institution to train, guide and stimulate the staff & other stakeholders for advance understanding of RTI.
2. Annual Reports and Annual Accounts for the year up to 2023-24 got available, the same in respect of the year 2024-25 may also be put on the website.
3. A committee of stake holders for advice on Suo-motu disclosure and the other to identify frequently sought information comprising PIO/FAA with rich experience in RTI may be constituted as per DOPT O.M. dt. 30-6-2016.
4. Parliament question & reply related to the institution for the year 2024-25 may be put on the website. The comments/inputs/data provided to Deptt./Ministry as part of information may be provided. In case the information is 'NIL' the same also be provided.
5. Audit reports (CAG/PAC) pertaining to the year 2023-24 and 2024-25 may be put on the website.
6. Information on RTI application & appeal along with contents of reply may be uploaded on website as per DOPT O.M. dated 7-10-2016.
7. STQC is given by Standardization Testing & Quality Certificate, Directorate, Ministry of Electronics & Information Technology, GoI which provides assurance services for quality and security in electronics and IT, including website quality certification. STQC has developed a Website Quality Certification Scheme based upon National and International Standards/Best practices. The same may be obtained

The information provided by public authority on the website is enough, satisfactory and praise worthy.



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