



**BY SPEED POST**

MNG-01/Admn/RTI-Corres/05-11/318

February 27, 2019

To  
Dr. A. Amarender Reddy  
Flat No.402, H.No.11-6-360  
Vijay Residency, Cherukuthota Colony  
Saroor Nagar,  
Hyderabad – 500035.  
[anugu.amarender.reddy@gmail.com](mailto:anugu.amarender.reddy@gmail.com), 7042361439

Sub:- Information under RTI Act, 2005 – Information sought - Reg.

Ref:- Online RTI application No. NIAEM/R/2019/50003, dated 02/02/2019 – Reg.

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Sir,

This is with reference to your RTI application cited above, requested MANAGE to provide information under RTI Act, 2005. The information sought is furnished pointwise in the enclosed **ANNEXURE** for your information.

If the applicant is not satisfied with the information, you may file an appeal to the First Appellate Authority within 30 days of receipt of reply of CPIO. The name, designation and complete address of the First Appellate Authority of this Institute is as under:-

**Smt. V. Usha Rani, IAS**

Director General

National Institute of Agricultural Extension Management (MANAGE),

Rajendranagar, HYDERABAD – 500 030 (TS)

Ph: 040-24015253 (O), Fax: 040-24015388

Email: [dgmanage@manage.gov.in](mailto:dgmanage@manage.gov.in)

Yours sincerely,

Central Public Information Officer (CPIO)

**राष्ट्रीय कृषि विस्तार प्रबंध संस्थान (मैनेज)**

(कृषि एवं किसान कल्याण मंत्रालय, भारत सरकार का संगठन, राजेन्द्रनगर, हैदराबाद - 500 030 टी.एस. भारत)

**NATIONAL INSTITUTE OF AGRICULTURAL EXTENSION MANAGEMENT (MANAGE)**

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**ANNEXURE**

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In response to the reference cited above following information is furnished.

| Sl.No. | RTI Question   | Reply  |
|--------|--|--|
| 1.     | How many training programmes workshops visits conducted by A Amarender Reddy during his deputation with MANAGE Hyderabad   | Training programmes – 10 Nos.<br>Workshops – 3 Nos.  |
| 2.     | How many projects completed by A Amarender Reddy as Principal Investigator   | 4 projects   |
| 3.     | How much money he generated through consultancy research projects  | CCMB (Consultancy) Programme (incl. GST 18%)<br>Amount received – 17,47,500<br>Expenditure – 17,92,003<br>Income generated - (-)44,503   |
| 4.     | Is biometric machines at MANAGE worked all the working days from Nov 2016 to Sept 2018 if not why  | There are 3 biometric machines installed in MANAGE. Out of these three, one machine was out of order during 22 & 23 Nov. 2016, 1 & 2 Feb, 2017 and during 5-6 Feb 2018.<br>During 4th May 2018 to 17th May 2018 all the three machines were not working. |
| 5.     | Is MANAGE admin regularly communicating every month biometric readings to employees for vetting/authorisation by the 5th of succeeding month from Nov 2016 to Sept 2018 if not why   | No   |
| 6.     | If MANAGE is communicating monthly biometric attendance records to every employee regularly from November 2016 to September 2018, please share the consolidated monthly biometric records with signatures of all employees | The information sought is not available.   |
| 7.     | What is the administrative feedback mechanism to monitor biometric machine records every month in MANAGE since Nov 2016 to Sept 2018   | IT division provides attendance reports to the concerned div./unit whenever demanded.  |
| 8.     | If MANAGE did not follow monthly monitoring procedures based on biometric. What is the other way MANAGE admin is monitoring its employees attendance since nov 2016 to sept 2018   | MANAGE employees have been directed to mark their attendance both in biometric and manual attendance registers.  |

*S. S. S. S.*  
Central Public Information Officer (CPIO)