To
Dr. A. Amarender Reddy
Flat No 402, H.No.11-6-360
Vijay Residency, Cherukuthota Colony
Saroor Nagar,
Hyderabad – 500035.
anugu.amarender.reddy@gmail.com. 7042361439


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Sir,

This is with reference to your online RTI application cited above, requested MANAGE to provide information under RTI Act, 2005. The information sought is furnished below:-

<table>
<thead>
<tr>
<th>Information sought</th>
<th>Reply</th>
</tr>
</thead>
<tbody>
<tr>
<td>Whether Director General is regularly putting her biometric attendance from September 2016 to November 2018</td>
<td>No</td>
</tr>
<tr>
<td>If yes, provide monthly consolidated biometric attendance records of Director General, MANAGE</td>
<td>Since the answer for query No.1 is no, information is not available.</td>
</tr>
<tr>
<td>If not, whether DG is exempted from putting the biometric attendance</td>
<td>No</td>
</tr>
<tr>
<td>If so give the rule position or order issued by the competent authority (her reporting officer)</td>
<td>Since the answer for query No.3 is no, information is not applicable.</td>
</tr>
</tbody>
</table>

If the applicant is not satisfied with the information, you may file an appeal to the First Appellate Authority within 30 days of receipt of reply of CPIO. The name, designation and complete address of the First Appellate Authority of this Institute is as under:-

Smt. V. Usha Rani, IAS
Director General
National Institute of Agricultural Extension Management (MANAGE),
Rajendranagar, HYDERABAD – 500 030 (TS)
Ph: 040-24015253 (O), Fax: 040-24015388
Email: dgmanage@manage.gov.in

Yours sincerely,

Central Public Information Officer (CPIO)