



BY SPEED POST

MNG-01/Admn/RTI-Corres/05-11/333

May 3, 2019

To
Dr. A. Amarender Reddy
Flat No.402, H.No.11-6-360
Vijay Residency, Cherukuthota Colony
Saroor Nagar,
Hyderabad – 500035.
anugu.amarender.reddy@gmail.com, 7042361439

Sub:- Information under RTI Act, 2005 – Information sought - Reg.
Ref:- Online RTI application No. NIAEM/R/2019/50013, dated 06/04/2019 – Reg.

Sir,

This is with reference to your online RTI application cited above, requested MANAGE to provide information under RTI Act, 2005. The information sought is furnished below:-

Information sought	Reply
1. From November 2016 to September 2018, how many memos issued to employees of MANAGE by MANAGE administration related to attendance (late coming, unauthorized absence etc.). Provide list and copies of the same.	Since the information is a third party information, it is denied, as per section (8).
2. Of which, how many memos issued related to attendance of preceding one month from the date of issue of memos. Provide list along with copies.	
3. How many memos issued related to attendance of the preceding one month and beyond (even up to one and half years) from the issue of the date of memo. Please provide list along with copies.	

If the applicant is not satisfied with the information, you may file an appeal to the First Appellate Authority within 30 days of receipt of reply of CPIO. The name, designation and complete address of the First Appellate Authority of this Institute is as under:-

Smt. V. Usha Rani, IAS

Director General

National Institute of Agricultural Extension Management (MANAGE),

Rajendranagar, HYDERABAD – 500 030 (TS)

Ph: 040-24015253 (O), Fax: 040-24015388

Email: dgmanage@manage.gov.in

Yours sincerely,

for Central Public Information Officer (CPIO)

राष्ट्रीय कृषि विस्तार प्रबंध संस्थान (मैनेज)

(कृषि एवं किसान कल्याण मंत्रालय, भारत सरकार का संगठन, राजेन्द्रनगर, हैदराबाद - 500 030 टी.एस. भारत)

NATIONAL INSTITUTE OF AGRICULTURAL EXTENSION MANAGEMENT (MANAGE)

(An organization of Ministry of Agriculture, Government of India)