



BY SPEED POST

MNG-01/Admn/RTI-Corres/05-11/374

February 21, 2020

To
Ms. Pragathi,
Imba Nilayam,
4th Main Bhuvanewari Nagar,
Chennai – Tamainadu – 600042
bbharatii2020@gmail.com

Sub:- Information under RTI Act, 2005 – Information sought - Reg.

Ref:- Online RTI application Registration No. NIAEM/R/E/20/00002, dated 28/01/2020
received from Ms. Pragathi, Chennai – Reg.

Sir,

This is with reference to your RTI application cited above, requested MANAGE to provide information under RTI Act, 2005. The information sought is furnished pointwise in the enclosed **ANNEXURE** for your information.

If the applicant is not satisfied with the information, you may file an appeal to the First Appellate Authority within 30 days of receipt of reply of CPIO. The name, designation and complete address of the First Appellate Authority of this Institute is as under:-

Smt. G. Jayalakshmi, IAS

Director General

National Institute of Agricultural Extension Management (MANAGE),
Rajendranagar, HYDERABAD – 500 030 (TS)

Ph: 040-24015253 (O), Fax: 040-24015388

Email: dgmanage@manage.gov.in

Yours sincerely,

Central Public Information Officer (CPIO)



राष्ट्रीय कृषि विस्तार प्रबंध संस्थान (मैनेज)

(कृषि एवं किसान कल्याण मंत्रालय, भारत सरकार का संगठन, राजेन्द्रनगर, हैदराबाद - 500 030. टी.एस. भारत)

NATIONAL INSTITUTE OF AGRICULTURAL EXTENSION MANAGEMENT (MANAGE)

(An organization of Ministry of Agriculture and Farmers Welfare, Government of India)

Rajendranagar, Hyderabad - 500 030. T.S. INDIA
Telephone : +91 (040) 24594509, Grams : MANAGE
Fax : +91 (040) 24015388; Web : manage.gov.in

ANNEXURE

MNG-01/Admn/RTI-Corres/03/1/3747

February 21, 2020

Sub:- Information under RTI Act, 2005 – Information sought - Reg.

Ref:- Online RTI application Reg. No. NIAEM/R/E/20/00002, dated 28/01/2020 – Reg.



S.No.	Information sought	Reply
1.	How many numbers of contractual staffs are currently working (as on 1st January 2020) under different designations at MANAGE, Hyderabad.	List of contractual staff is enclosed
2.	Kindly share the order copies issued to contractual staff working in MANAGE from 1st January 2016 to 1st January 2020	Information is ready and come to 173 pages. you are requested to pay the photocopy charges of Rs.346/- (per page Rs.2/-) for supply of information.
3.	Kindly provide the terms and conditions mentioned in the order copy related to number of working days per week for the contractual staff from 1st January 2016 to 1st January 2020	Copy of the offer of appointment is enclosed
4.	The Govt. of India has introduced 5 days of working week for its offices in place of 6 days week since 1985 considering Saturdays and Sundays as closed holidays. After introduction of 5 day week, the hours of attendance in Govt. of India office has been revised to 9am to 5:30pm from earlier timings of 10am to 5pm followed during 6 day week. This is mentioned in the notes on office procedure (chapter 2 on office management) published by ISTM, DoPT, Ministry of personnel and public grievance and pension, Govt. of India. Whether the above said rule i.e., 5 day working week is applicable for contractual staff in MANAGE, Hyderabad. If not, kindly provide the information on current number of working days in a week and the working time for contractual staff, along with the reason for not applying the aforesaid rule for the contractual staff	Not covered under RTI
5.	Whether the permanent and contractual staffs are instructed to come and work on Saturdays. If it is instructed only for contractual staff, what works the contractual staff do in the absence of all permanent faculties. And who monitors the works of contractual staff in the absence of all permanent faculties.	Not covered under RTI
6.	How many days of casual leaves are available for the permanent and contractual staff per year in MANAGE, Hyderabad. If it is not same for both permanent and contractual staff, kindly give the reason for nonapplicability of uniform casual leaves rules.	Not covered under RTI
7.	Whether the institute is providing any restricted holidays, medical leaves, maternity/paternity leaves, and compensatory leaves for the contractual staff on the similar line of permanent staff. If not, kindly give the reason for discrimination. Mention the number of above said leaves available for both permanent as well as contractual staff	No
8.	Whether the MANAGE, Hyderabad is following the central labour commission rules and regulations for its contractual staff. Whether the Ministry of Agriculture and farmers welfare and Ministry of personnel and public grievance and pension, Govt. of India are aware of the labour rules followed in MANAGE, Hyderabad for its contractual staff	Not covered under RTI
9.	Central institute like NIRD&PD, have revised the number of working week to 5 days as per the policy guidelines mentioned in the question number 1 for its contractual staff. When are you going to revise the working policy guidelines in the similar lines of NIRD&PD and if you are not going to revise, then please give reason.	Not covered under RTI



S. Priya
Central Public Information Officer (CPIO), MANAGE

S.No.	Name the Employee & Designation
1	Ms.K.Nagarani, Consultant
2	Mr. M. Srikath, Consultant
3	Ms. J. Shirisha, Senior Research Fellow
4	Mrs. D Swarajya Lakshmi, Project Assistant
5	Mr. Ajay Babu, Technical Assistant
6	Ms. Laxmi Thirupatamma, Technical Assistant
7	Ms. B. Aparna Sri, Technical Assistant
8	Ms. Jyothi Sahare, Consultant
9	Shri. Shivakumar VB Consultant
10	Shri. B. Bhaskar, Consultant
11	Shri. R. Vijayan, Incubation Manager
12	Ms. R. S. Priyanka, Tele Advisor
13	Ms. Sai Sree Garlapati, Consultant
14	Ms.Suchismita Saha Consultant
15	Shri. R Augustine, Consultant
16	Dr. K. R Priya, Consultant
17	Ms. Usha Rani, Consultant
18	Ms. Lekshashree BR Business Executive
19	Mr. Sai Ram Kaushik R Business Executive
20	Ms. Muthyala Devakrupa Business Executive
21	Shri.Ratnadeep G, Inovation Manager
22	Shri. Godavarti Dileep Kumar, Senior Research Fellow
23	Dr. Chithra GJ, Consultant
24	Shri. Keshav Rambhau Gunjal Consultant
25	Shri. Parvathi Mahesh, Asst Proj field Coordinator
26	Shri. Siddalingappa KJ, Asst Proj field Coordinator
27	Shri. Ashish Kumar Gupta Asst Proj Field Coordinator
28	Shri. Abinash Dash, Asst Proj Field Coordinator
29	Dr Praveen Babu Rapaka, Asst Proj Fielf Coorinator
30	Shri. B. Uday Kiran, Project Assistant
31	Shri. J. Ramachander Rao, Content Developer
32	Shri. A. Krishna Prashad, Senior Software Developer
33	Shri. N. Ravi Balachandra, Consultant Multimedia
34	Shri. A. Bala Guravaiah, AV Technician



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35	Shri. Sitiesh Panda, Cameramen
36	Smt. M. Preethi, Senior Research Fellow
37	Dr S B Ramya Lakshmi, Consultant
38	Ms Priyanka Patra, Consultant
39	Shri. Ch. Bala Swamy, Project Assistant
40	Ms. SSP Jyothi, Programme Manager
41	Mr Dharmaraj B M, Programme Executive
42	Shri. B. Chinna Rao, Programme Executive
43	Shri. H N Sharat, Consultant
44	Shri. P. Sharath Kumar, Senior Research Fellow
45	Smt. A. Sada Lakshmi, Consultant
46	Shri. A Vincent, Consultant
47	Shri. K. Prashanth Kumar, Project Assistant
48	Shri. I Bhaskar, Sorts Coach
49	Dr. Anju Waghmare, Consultant
50	Shri. Y. Malleswara Rao, Consultant
51	Shri. Mahesh Mane, Consultant
52	Dr. R.S Bhawar, Consultant
53	Ms. T Anjani, Consultant
54	Shri. A. NagaDurgarao, Project Assistant
55	Shri Hafis Mohammad, Consultant
56	Shri. D. Koteswara Rao, Consultant
57	Dr Darshan NP, Consultant
58	Dr. B. Ashok Kumar, Consultant
59	Shri. Roopender, Yoga Instructor
60	Ms. Y.L Meghana, Consultant

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By Speed post/email

MNG-12/ICT-KM/2018-19
30th September, 2019

OFFER OF APPOINTMENT

With reference to the interviews held on 26-09-2019, the Director General is pleased to engage **Dr. Praveen Babu** as **Asst. Project Field Coordinator** in the "**NABARD KfW Project**" **Andhra Pradesh state** on contractual basis initially for a period of one year or till the services are required, whichever is earlier, on consolidated remuneration of **Rs.42,000/- p.m.**

This offer is further subject to the following terms and conditions:-

1. He has to involve in all activities relating to the project as assigned by Director (IT)
2. This engagement is purely temporary and can be terminated by giving a notice of atleast 30 days.
3. This offer will not confer any right whatsoever for claiming any further continuation or regular appointment in MANAGE or any other Projects/Schemes in MANAGE.
4. The contract period is extendable for a further period at the discretion and subject to the satisfaction of MANAGE.
5. He has to work from 09:00 A.M. to 5:30 P.M. on all working days in the week (**Monday to Saturday**).
6. No TA/DA will be provided at Hyderabad. However, TA/DA will be provided for outstation tours and field work. He will be entitled to travel by Air (Economy Class) / AC2-tier in trains and by any public bus including AC Bus.
7. He will be eligible for 8 days paid leave per calendar year. However, she will not be eligible for any other allowances and perquisites i.e., Medical and Transport.
8. He may resign from this assignment by giving at least 90 days' notice to the Appointing Authority.
9. Income Tax will be deducted as per IT Act.
10. Any other activities assigned Director (IT).
11. Expenditure debatable from "**NABARD KfW Project**" project
12. Your project location is Andhra Pradesh state

If the above terms and conditions are acceptable **Dr. P Dr. Praveen Babu**, he may report for duty at the earliest but not later than **15-10-2019** to Dr. Jabir Ali, Director (IT). No TA/DA is payable for joining for the post of **Asst. Project Field Coordinator**.

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Dy. Director (Admn.)



राष्ट्रीय कृषि विस्तार प्रबंध संस्थान (मैनज)

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