To
Shri Navaneeth
S/o. Siriganeni Someshwar Rao
H. No. 1-92, Visnoor Villagar, Palakurthy Mandal,
Jangaon Dist. – 506222, Telangana.
Mob: 8790067849

Sub:- Information under RTI Act, 2005 – Information sought - Reg.
Ref:- RTI application Registration No. NIAEM/R/E/23/00010, dt.29/03/2023- Reg.

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Sir,

This is with reference to your online RTI application cited above, requested MANAGE to provide information under RTI Act, 2005. The information sought is furnished below:-

Information sought	Reply
1. Kindly provide the response/ answer sheet of written test of Siriganeni Navaneetha Rao ie mine (vide Hall Ticket number:UDC028) vide Advt. No.01/2023: File No.MNG_01/Admn_439/2022_23 dated on January 07, 2023 for the post of Upper Division Clerk (UDC).	Copy enclosed
2. What are the evaluating criteria of the typing/skill test for aforementioned post(as mentioned in the notification 30wpm)	Exam conducted by the official of State Board of Technical Board, Govt. of Telangana, hence information not available
3. What is the procedure of calculating the error percentage and over all marks in typing test (skill test).	
4. Please provide the official copy of evaluated typing sheet of Siriganeni Navaneetha Rao (vide Hall Ticket number:UDC028).	Copy enclosed
5. Please provide the Cadre & Recruitment Rules of Administrative staff at National Institute Of Agriculture Extension Management (MANAGE).	Recruitment Rules are under revision process, hence information not available.

If the applicant is not satisfied with the information, you may file an appeal to the First Appellate Authority within 30 days of receipt of reply of CPIO. The name, designation and complete address of the First Appellate Authority of this Institute is as under:-

Dr. P. Chandra Shekara
Director General
National Institute of Agricultural Extension Management (MANAGE),
Rajendranagar, HYDERABAD – 500 030 (TS)
Ph: 040-24015253 (O), Fax: 040-24015388
Email: dgmanage@manage.gov.in

Yours sincerely,

Central Public Information Officer (CPIO

राष्ट्रीय कृषि विस्तार प्रबंध संस्थान (मैनेज)
(कृषि एवं किसान कल्याण मंत्रालय, भारत सरकार का एक स्वायत्त संगठन, राजेन्द्रनगर, हैदराबाद - 500 030. तेलंगाना, भारत.)
NATIONAL INSTITUTE OF AGRICULTURAL EXTENSION MANAGEMENT (MANAGE)
(An Autonomous Organization of Ministry of Agriculture and Farmers Welfare, Government of India)
Rajendranagar, Hyderabad - 500 030. T.S. INDIA
Telephone : +91 (040) 24594509
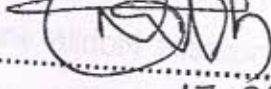Fax : +91 (040) 24015388; Web : manage.gov.in
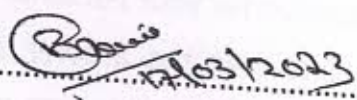
Date: March 17th, 2023

Written Examination for the post of Upper Division Clerk (UDC)

UDC 028

Duration: 90 Mins

Roll No. of the Candidate: 2 8

Signature of the Candidate: ....
17-03-2023

Signature of the Invigilator: 17/03/2023

दिनांक / Date: March 17, 2023

Instructions to the Candidates

1. Please select only one answer in each question by putting a tick mark. If more than one answer is selected in any question, the same will be rejected and no mark will be awarded for that question.

2. There is no negative marking for wrong answers.

3. Use Blue/Black pen for writing the examination.

4. Use only the rough sheets provided for doing the rough work.

5. Mobile phones, calculators, written papers, etc. are not allowed inside the examination halls. Candidates who are found to possess Mobile and other unauthorized electronic gadgets after commencement of the examination, whether in use or not, will be disqualified.

6. MANAGE is not responsible for your personal belongings.

7. Candidates should hand over the answer sheet to the Invigilator before leaving the examination hall. Any candidate who does not hand over the answer sheet or is found attempting to take answer sheet out of the examination hall will be disqualified.

8. Strictly adhere to the Covid-19 guidelines during the exam.

9. Candidates are not allowed to talk to each other in examination hall. Any candidate found attempting to communicate with other candidates or performing unfair means during the examination will be disqualified.

10. Candidates are not allowed to go outside during the examination.

11. No candidate will be allowed after 30 minutes of commencement of the examination.

Reasoning:

1. Look at this series: 2, 1, (1/2), (1/4), ... What number should come next?

   a) (1/3) b) (1/8) c) (2/8) d) (1/16)

2. Look at this series: 7, 10, 8, 11, 9, 12, ... What number should come next?

   a) 7 b) 10 c) 12 d) 13

3. Harvest

   a) autumn b) stockpile c) tractor d) crop

4. **Language**

   a) tongue b) slang c) writing d) words

5. Which word does NOT belong with the others?

   a) parsley b) basil c) dill d) mayonnaise

6. Here are some words translated from an artificial language.
   gorblflur means fan belt
   pixngorbl means ceiling fan
   arthtusl means tile roof
   Which word could mean "ceiling tile"?

   a) Gorbltusl b) flurgorbl c) arthflur d) pixnarth

7. Odometer is to mileage as compass is to

   a) speed b) hiking c) needle d) direction

8. Yard is to inch as quart is to

   a) gallon b) ounce c) milk d) liquid

9. Applying for Seasonal Employment occurs when a person requests to be considered for a job that is dependent on a particular season or time of year. Which situation below is the best example of Applying for Seasonal Employment?

   a) The ski instructors at Top of the Peak Ski School work from December through March.
   b) Matthew prefers jobs that allow him to work outdoors.
   c) Lucinda makes an appointment with the beach resort restaurant manager to interview for the summer waitressing position that was advertised in the newspaper.
   d) Doug's ice cream shop stays open until 11 p.m. during the summer months.

10. The film director wants an actress for the lead role of Lucy who perfectly fits the description that appears in the original screenplay. He is not willing to consider actresses who do not resemble the character as she is described in the screenplay, no matter how talented they are. The screenplay describes Lucy as an average-sized, forty something redhead, with deep brown eyes, very fair skin, and a brilliant smile. The casting agent has four actresses in mind.

Actress #1 is a stunning red-haired beauty who is 5'9" and in her mid-twenties. Her eyes are brown and she has an olive complexion.

Actress #2 has red hair, big brown eyes, and a fair complexion. She is in her mid-forties and is 5'5".

Actress #3 is 5'4" and of medium build. She has red hair, brown eyes, and is in her early forties.

Actress #4 is a blue-eyed redhead in her early thirties. She's of very slight build and stands at 5'.

a) 1, 2　　　　b) 2, 3　　　　c) 1, 4　　　　d) 2, 4

11. The Pacific yew is an evergreen tree that grows in the Pacific Northwest. The Pacific yew has a fleshy, poisonous fruit. Recently, taxol, a substance found in the bark of the Pacific yew, was discovered to be a promising new anticancer drug.

a) Taxol is poisonous when taken by healthy people.
b) Taxol has cured people from various diseases.
c) People should not eat the fruit of the Pacific yew.
d) The Pacific yew was considered worthless until taxol was discovered.

12. Blueberries cost more than strawberries.
Blueberries cost less than raspberries.
Raspberries cost more than strawberries and blueberries.
If the first two statements are true, the third statement is

a) true　　　　b) false　　　　c) uncertain

13. One New York publisher has estimated that 50,000 to 60,000 people in the United States want an anthology that includes the complete works of William Shakespeare. And what accounts for this renewed interest in Shakespeare? As scholars point out, his psychological insights into both male and female characters are amazing even today.

This paragraph best supports the statement that

a) Shakespeare's characters are more interesting than fictional characters today.
b) people even today are interested in Shakespeare's work because of the characters.
c) academic scholars are putting together an anthology of Shakespeare's work.

d) New Yorkers have a renewed interested in the work of Shakespeare.

14. Statements: All bags are cakes. All lamps are cakes.
Conclusions: (I) Some lamps are bags. (II) No lamp is bag.

a) Only conclusion (I) follows
b) Only conclusion (II) follows
c) Either (I) or (II) follows
d) Neither (I) nor (II) follows

15. Violating an Apartment Lease occurs when a tenant does something prohibited by the legally binding document that he or she has signed with a landlord. Which situation below is the best example of Violating an Apartment Lease?

a) Tim has decided to move to another city, so he calls his landlord to tell him that he is not interested in renewing his lease when it expires next month.
b) Valerie recently lost her job and, for the last three months, has neglected to pay her landlord the monthly rent they agreed upon in writing when she moved into her apartment eight months ago.
c) Mark writes a letter to his landlord that lists numerous complaints about the apartment he has agreed to rent for two years.
d) Leslie thinks that her landlord is neglecting the building in which she rents an apartment. She calls her attorney to ask for advice.

16. When they heard news of the hurricane, Maya and Julian decided to change their vacation plans. Instead of traveling to the island beach resort, they booked a room at a fancy new spa in the mountains. Their plans were a bit more expensive, but they'd heard wonderful things about the spa and they were relieved to find availability on such short notice.

a) Maya and Julian take beach vacations every year.
b) The spa is overpriced.
c) It is usually necessary to book at least six months in advance at the spa.
d) Maya and Julian decided to change their vacation plans because of the hurricane.

17. ELFA, GLHA, ILJA, _____, MLNA

a) OLPA
b) KLMA
c) LLMA
d) KLLA

18. Which word does NOT belong with the others?

a) tulip
b) rose
c) bud
d) daisy

19. Mara runs faster than Gail.
Lily runs faster than Mara.
Gail runs faster than Lily.
If the first two statements are true, the third statement is

a) true
b) false
c) uncertain

20. Look at this series: 53, 53, 40, 40, 27, 27,... What number should come next?

a) 12   b) 27   c) 14   d) 53

21. Here are some words translated from an artificial language.
migenlasan means cupboard
lasanpoen means boardwalk
cuopdansa means pullman
Which word could mean "walkway"?

a) poenmigen   b) cuopeisel   c) lasandansa   d) poenforc

22. Generation Xers are those people born roughly between 1965 and 1981. As employees, Generation Xers tend to be more challenged when they can carry out tasks independently. This makes Generation Xers the most entrepreneurial generation in history.

This paragraph best supports the statement that Generation Xers

a) work harder than people from other generations.
b) have a tendency to be self-directed workers
c) have an interest in making history
d) tend to work in jobs that require risk-taking behavior.

23. School

a) student   b) report card   c) test   d) learning

24. Choose the alternative which is closely resembles the mirror image of the given combination.

TARAIN1014A
(1) AⱵⱵOΓMIAᴙAⱵ   (2) AΓOΓⱵMIAᴙAT
(3) AΓOΓⱵTAᴙAIM   (4) AⱵΓOΓMIAᴙAT

a) 1   b) 2   c) 3   d) 4

25. Choose the alternative which is closely resembles the water-image of the given combination.

NUCLEAR
(1) ᴙAΕΓCUᴎ   (2) ИПCⱭEAᴙ
(3) ИUCⱭƎAᴙ   (4) ИПCΓEAᴙ

a) 1   b) 2   c) 3   d) 4

Quantitative Aptitude:

26. In the first 10 overs of a cricket game, the run rate was only 3.2. What should be the run rate in the remaining 40 overs to reach the target of 282 runs?

   a) 6.25   b) 6.5   c) 6.75   d) 7

27. The sum of the digits of a two- digit number is 9 less than the number. Which of the following digits is at unit's place of the number?

   a) 1   b) 2   c) 4   d) Data inadequate

28. The sum of the squares of three numbers is 138, while the sum of their products taken two at a time is 131. Their sum is:

   a) 20   b) 30   c) 40   d) None of these

29. Eighteen years ago, a father was three times as old as his son. Now the father is only twice as old as his son. Then the sum of the present ages of the son and the father is:

   a) 54   b) 72   c) 105   d) 108

30. In 10 years, A will be twice as old as B was 10 years ago. If A is now 9 years older than B, the present age of B is:

   a) 19 years   b) 29 years   c) 39 years   d) 49 years

31. To a sugar solution of 3 litres containing 40% sugar, one litre of water is added. The percentage of sugar in the new solution is :

   a) 13 1/3%   b) 15%   c) 30%   d) 33%

32. In a hotel, 60% had vegetarian lunch while 30% had non-vegetarian lunch and 15% had both types of lunch. If 96 people were present, how many did not eat either type of lunch?

   a) 20   b) 24   c) 26   d) 28

33. If ₹ 782 be divided into three parts, proportional to ½ : 2/3 : ¾, then the first part is :

   a) ₹ 182   b) ₹ 190   c) ₹ 196   d) ₹ 204

34. Anand and Deepak started a business investing ₹ 22,500 and ₹ 35,000 respectively. Out of a total profit of ₹ 13,800, Deepak's share is:

   a) ₹ 5400   b) ₹ 7200   c) ₹ 8400   d) ₹ 9600

35. A and B can do a piece of work in 72 days; B and C can do it in 120 days; A and C can do it in 90 days. In what time can A alone do it?

a) 80 days   b) 100 days   c) 120 days   d) 150 days

36. A train covers a distance of 10 km in 12 minutes. If its speed is decreased by 5 km/hr, the time taken by it to cover the same distance will be:

a) 10 min   b) 11 min 20 sec   c) 13 min   d) 13 min 20 sec

37. A walks at 4 kmph. and 4 hours after his start, B cycles after him at 10 kmph. How far from the start does B catch up with A?

a) 16.7 km   b) 18.6 km   c) 21.5 km   d) 26.7 km

38. The speed of a boat in still water is 10-km/hr. if it can travel 26 km downstream and 14 km upstream in the same time, the speed of the stream is:

a) 2 km/ hr   b) 2.5 km/hr   c) 3 km/hr   d) 4 km/hr

39. A moneylender finds that due to a fall in the annual rate of interest from 8% to 7¾%, his yearly income diminishes by Rs. 61.50. His capital is:

a) ₹ 22,400   b) ₹ 23,800   c) ₹ 24,600   d) ₹ 26,000

40. If the length and breadth of a rectangular plot be increases by 50% and 20% respectively, then how many times will its area be increased?

a) 1 1/3   b) 3 2/5   c) 4 1/5   d) None of the above

41. The area of a rhombus is 150 cm². The length of one of its diagonals is 10 cm. The length of the other diagonal is:

a) 25 cm   b) 30 cm   c) 35 cm   d) 40 cm

42. The area of a circle inscribed in an equilateral triangle is 154 cm². Find the perimeter of the triangle.

a) 71.5 cm   b) 71.7 cm   c) 72.3 cm   d) 72.7 cm

43. The edges of a cuboid are in the ratio 1: 2 : 3 and its surface area is 88 cm². The volume of the cuboid is:

a) 24 cm³   b) 48 cm³   c) 64 cm³   d) 120 cm³

44. The volume of two spheres are in the ratio of 64 : 27. The ratio of their surface areas is:

a) 1:2   b) 2:3   c) 9:16   d) 16:9

45. A box contains 10 black and 10 white balls. The probability of drawing two balls of the same colour, is:

   a) 9/19   b) 9/38   c) 10/19   d) 5/19

46. A speaks truth in 75% cases and B in 80% of the cases. In what percentage of cases are they likely to contradict each other, narrating the same incident?

   a) 5%   b) 15%   c) 35%   d) 45%

47. The simple interest and the true discount on a certain sum for a given time and at a given rate are ₹ 85 and ₹ 80 respectively. The sum is:

   a) ₹1800   b) ₹1450   c) ₹1360   d) ₹6800

48. Twenty women can do a work in sixteen days. Sixteen men can complete the same work in fifteen days. What is the ratio between the capacity of a man and a woman?

   a) 3:4   b) 4:3   c) 5:3   d) Data inadequate

49. A man bought goods worth ₹ 6000 and sold half of them at a gain of 10%. At what gain percent must he sell the remainder so as to get a gain of 25% on the whole?

   a) 25%   b) 30%   c) 35%   d) 40%

50. A shopkeeper sold an article for ₹ 2090.42. Approximately, what will be the percentage profit if he sold that article for ₹ 2602.58?

   a) 15%   b) 20%   c) 25%   d. 30%

General Awareness:

51. Sachin Tendulkar was conferred with what honour?

   a) Padma Bhushan   b) Padma Shri
   c) Bharat Ratna   d) Param Vir Chakra

52. Which is not a capital city of a State in India?

   a) Shimla   b) Hyderabad   c) Jabalpur   d) Chennai

53. Na is a Chemical Symbol of which element?

   a) Sodium   b) Oxygen   c) Potassium   d) Nitrogen

54. Which of the following planet is nearer to earth?

   a) Mercury   b) Pluto   c) Neptune   d) Jupiter

55. Which among following Countries is land locked?

a) India b) Bangladesh c) Pakistan d) Bhutan

56. Who among the following was a contemporary of Gautam Buddha?

a) Nagarjuna b) Kanishka c) Kautilya d) Mahavir

57. Jallianwala Bagh is located in ----.

a) Haryana b) Uttar Pradesh c) Assam d) Punjab

58. The class of organic compounds which gives effervescence with NaHCO₃ solution is:

a) Aldehydes b) Alkanes c) Esters d) Carboxylic acids

59. Which of the following States do not have a coast line?

a) Orissa b) Tamilnadu c) Maharashtra d) Madhya Pradesh

60. The Hindi novel "Godaan" was written by ----.

a) Munshi Premchand b) Mahadevi Verma
c) Ma Shweta Devi d) Chetan Bhagat

61. The Last Mughal Emperor was -----.

a) Babar b) Akbar c) Bahadur Shah Zaffar d) Sher Shah Suri

62. Aluminium is produced from -----.

a) Iron b) Gold c) Copper d) Bauxite

63. Who is the present Comptroller & Auditor General of India?

a) Shri Girish Chandra Murmu b) Shri Rajiv Gauba
c) Shri Sunil Arora d) None of the above

64. What is the majority required for passing a Constitutional Amendment Bill?

a) By a majority of total membership of the House.
b) By a majority of not less than 2/3ʳᵈ of the members of that House present and voting.
c) Both (a) and (b)
d) None of the above.

65. Who is called the "Father of Modern Economics"?

a) Adam Smith b) Marshall
c) Keynes d) Robbins

66. Which of the following is a biodegradable pollutant?

a) Bleaching effluent
c) Heavy metals
b) Sewage
d) Dye effluent

67. When a car starts suddenly from rest, the people sitting inside the car move backwards. This event is an example of _____

a) Newton's first law of motion
c) Newton's third law of motion
b) Newton's second law of motion
d) None of the above

68. The temperature of the Sun is measured with

a) Platinum Thermometer
c) Gas Thermometer
b) Pyrometer
d) Vapour Pressure Thermometer

69. The main memory of a Computer can also be called as-

a) Primary storage
c) Primary memory
b) Internal memory
d) All the above

70. Inventor of WWW is _____

a) Bill Gates
c) N.Resscl
b) Lee. N. Feyong
d) Tim Berners Lee

71. The antibiotic penicillin was first discovered by

a) Louis Pasteur
c) Alexander Fleming
b) Robert Koch
d) S. Waksman

72. Yeast is an important source of _____

a) Vitamin C   b) Vitamin B   c) Vitamin A   d) Vitamin D

73. Which of the following games is associated with Davis Cup?

a) Volley ball   b) Badminton   c) Lawn Tennis   d) Cricket

74. When was Atma Nirbhar Bharat launched to make India self-reliant?

a) 1st May, 2020
c) 12th May, 2020
b) 10th March, 2021
d) None of the above.

75. The G-20 members represent around_____ % of global GDP, over_____% of global trade and about_____ of the world population.

a) 85, 75 and 2/3rd
c) 75, 50 and 1/3rd
b) 80, 70 and 1/2nd
d) 50, 50 and 1/4th

English Language & Comprehension:

Read the following passage and pick out the right option to answer the questions that follow the passage

Dandruff is often the cause of falling hair and to have beautiful hair you must first try to cure this. Dandruff is a scalp disease. If you bring about the change in your diet and living habits, consume more fresh fruits and drink plenty of water, you will be tackling the problem at the grassroots level. Light oil massage with hot coconut oil followed by steam often helps to dislodge the flakes. You can even apply coconut oil overnight and apply the juice of one lemon on hour before shampooing. This can be a good weekly treatment for the scalp. Henna is a natural product which also helps to control dandruff infections. Henna promotes hair growth, restores health and also conditions hair to a soft luxuriant, shiny soft texture. You should also go in for a medical check-up to see if there are any internal problems and start to take a health tonic.

76. Dandruff is often the cause of --

    a) falling hair   b) beautiful hair   c) tangled hair   d) all the above.

77. Henna is a wonderful natural product but it cannot

    a) control dandruff infections   b) give hair a gloss and soft texture
    c) cure baldness   d) condition the hair

78. A medical check-up will help you know

    a) if your treatment for dandruff is working
    b) if you have any internal problems leading to dandruff
    c) which tonics you should take
    d) none of these

79. You can dislodge flakes from the scalp by

    a) applying lemon juice to hair
    b) light oil massage with hot coconut oil followed by steam
    c) apply coconut oil overnight and shampooing next morning
    d) all the above.

80. Dandruff is primarily a

    a) skin disease   b) dietary disorder
    c) scalp disease   d) none of these

Fill in the blanks by choosing the correct word from the alternatives a, b, c and d.

81. They are _____ workers from another Country.

    a) Migratory   b) Immigrant   c) Extended   d) Itinerant

82. In pursuance _____ his policy, he strove for administrative reform and efficiency.

a) with   b) in   c) of   d) from

83. He is efficient _____ a fault.

a) with   b) in   c) without   d) to

84. The commission of inquiry brought _____ light some startling facts.

a) in   b) at   c) out   d) to

85. He prefers coffee _____ tea

a) to   b) than   c) over   d) for

86. A person who studies the human behaviour is called _____.

a) Psychologist   b) Biologist   c) Dentist   d) Geologist

87. The customs department confiscated a huge amount of _____ goods from passengers coming from Dubai.

a) illegal   b) contraband   c) spurious   d) hidden

88. My friend has been suffering _____ fever _____ last Monday.

a) for;from   b) from;since   c) with;since   d) with;from

89. The government ____ holiday yesterday on account of Dr. B.R. Ambedkar Jayanti.

a) had declared   b) will declare   c) declare   d) going to declare

90. The elevations of Minister's son to the top post is an example of

a) Opportunism   b) revisionism   c) nepotism   d) nihilism

Write synonyms to the following words

91. **Arrogant**

a) Diffident   b) Quarrelsome   c) Haughty   d) Selfish

92. **Reprisal**

a) Rebuke   b) Attack   c) Retaliation   d) Change

93. **Stringent**

a) Dry   b) Rigorous   c) Strained   d) Shrill

Write Antonyms to the following words

94. **Discretion**

   a) Prudence   b) Diplomacy   c) Rashness   d) Rejection

95. **Barbaric**

   a) Savage   b) Crude   c) Contrite   d) Gracious

96. **Callous**

   a) Indifferent   b) Explosive   c) Explicit   d) Caring

The following Idioms and Phrases are followed by four options. Mark the one that best explains its meaning.

97. To show white feathers

   a) Make an offer of peace   b) To show cowardice
   c) To be fashionably dressed   d) To love to fly

98. To beat about the bush

   a) To chase a hare   b) To go for a jog
   c) Not to come to the point   d) To go round in circles

99. To chew the cud

   a) To think over the matter carefully   b) To eat slowly
   c) To eat carefully   d) To over eat

100. A blue-eyed boy

   a) A person of European descent
   b) A charming person
   c) A favourite
   d) Someone with a defective vision

***

The hard-earned credibility of the Election Commission as an impartial and independent institution has come under serious threat in recent times. There is a growing perception that the poll panel, a constitutional body that has built for itself an enviable reputation for impartiality, fairness and professionalism over years, has become a pliable tool in the hands of the ruling dispensation. Against this backdrop, the Supreme Court's ruling that the Chief Election Commissioner (CEC) and Election Commissioners (ECs) must be picked by a high-power committee comprising the Prime Minister, the Leader of Opposition in Lok Sabha and the Chief Justice of India is a landmark development with far-reaching implications. At present, the central government has a free hand in appointing these officials. The Constitution does not lay down any specific legislative process for the appointment of the CEC and ECs. The President makes the appointment on the advice of the union Council of Ministers. By giving the opposition and Judiciary a say in the selection, the apex court has added sanctity to the process. As per Article 324 of the Constitution, the appointment of the CEC and ECs, though to be made by the President, should be done based on a law to be promulgated. Yet, no law has been enacted by Parliament so far in this regard. Taking advantage of this scenario, the dispensation at the Centre chooses the ECs who are often seen to act in tune with those in powers and at the helm of affairs.

ROLL NUMBER:UDC028

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