



**BY SPEED POST**  
MNG-01/Admn/RTI-Corres/05-11/720  
10<sup>th</sup> July, 2025

To  
Shri Reddy Venkatesh  
H.No.7 11 1, near grama sachivalayam,  
Tankala, vari street, sar adhi village,  
Rajam, Srikakulam,  
Pin: 532127, Andhra Pradesh,  
Mob. No. 7095982805.  
venkateshreddy144@gmail.com

Sir,

Sub:- Information under RTI Act, 2005 – Information sought - Reg.

Ref:- RTI application Registration No. NIAEM/R/E/25/00017, dt. 16/06/2025- Reg.

\*\*\*

1) Number of Sanctioned & present men in position and vacant post details.

S. No.	Designation	No. of Posts		
		Sanctioned	Filled	Vacant
1.	Director General	1	1	Nil
2.	Directors	5	5	Nil
3.	Deputy Directors	5	2	03
4.	Deputy Director (Admn.)	1	1	Nil
5.	Assistant Director	8	4	04
6.	Asst. Accounts Officer	1	1	Nil
7.	Assistant Director (OL)	1	1	Nil
8.	Medical Officer	1	1	Nil
9.	Asst. Engineer (Civil)	1	1	Nil
10.	PS to Director General	1	1	Nil
11.	Senior Translator	1	1	Nil
12.	Academic Associate	6	5	01
13.	Office Superintendent	2	2	Nil
14.	Senior Accountant	1	0	01
15.	Receptionist-cum-Caretaker	1	1	Nil
16.	Stores Officer	1	1	Nil
17.	Mess Manager	1	1	Nil
18.	House Keeper	1	1	Nil
19.	Junior Engineer (Elec.)	1	1	Nil
20.	EDP Assistant	3	3	Nil
21.	Senior Stenographer	4	3	01

Contd...2

## राष्ट्रीय कृषि विस्तार प्रबंध संस्थान (मैनेज)

(कृषि एवं किसान कल्याण मंत्रालय, भारत सरकार का एक स्वायत्त संगठन, राजेन्द्रनगर, हैदराबाद - 500 030. तेलंगाना, भारत.)

**NATIONAL INSTITUTE OF AGRICULTURAL EXTENSION MANAGEMENT (MANAGE)**

(An Autonomous Organization of Ministry of Agriculture and Farmers Welfare, Government of India)

Rajendranagar, Hyderabad - 500 030. T.S. INDIA

Telephone : +91 (040)-24594509, Grams : MANAGE

Fax : +91 (040) 24015388, Web : manage.gov.in

:: 02 ::

22.	Telephone Operator-cum- Receptionist	1	1	Nil
23.	Junior Accountant	4	4	Nil
24.	Upper Division Clerk	3	2	01
25.	Assistant Cashier	1	1	Nil
26.	Junior Stenographer	4	3	01
27.	Junior Technical Assistant	2	0	02
28.	Driver	4	4	Nil
29.	Plumber	1	1	Nil
30.	Cook	1	1	Nil
31.	Multi-Tasking Staff	11	7	04
<b>Total</b>		<b>79</b>	<b>61</b>	<b>18</b>

2) One post is sanctioned to Library and at present that post is filled.

3) Copy enclosed.

If the applicant is not satisfied with the information, you may file an appeal to the First Appellate Authority within 30 days of receipt of reply of CPIO. The name, designation and complete address of the First Appellate Authority of this Institute is as under:-

**Dr. Sagar Hanuman Singh, IPoS**

Director General

National Institute of Agricultural Extension Management (MANAGE),

Rajendranagar, Hyderabad – 500 030 (TS)

Ph: 040-24015253 (O), Fax: 040-24015388

Email: [dgmanage@manage.gov.in](mailto:dgmanage@manage.gov.in)

Yours sincerely,

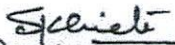



(Anitha Partha Saradhi)

Central Public Information Officer (CPIO)

## RECRUITMENT RULES FOR THE POST OF ACADEMIC ASSOCIATE

1.	Name of the Post	Academic Associate (erstwhile Research Associate / Training Associate/ Documentation Assistant/Programmer)
2.	No. of Posts	6
3.	Classification	B
4.	Scale of Pay	Pay Matrix Level – 6 (Rs. 35,400 – 1,12,400/-)
5.	Whether Selection or Non-Selection Post	Not applicable
6.	Age limit for direct recruits	a) Upto 35 years. b) Relaxable for Govt. Servants up to 5 years in accordance to the instructions of GoI
7.	Educational and other qualifications required for direct recruits	<u>Essential:</u>  A First Class Master's degree (60% marks or above) in from any recognized University.  <u>Desirable</u>  Ph.D in relevant subjects from any recognized university. Or At least two years' experience in research and training in the above subjects
8.	Whether age and educational qualifications prescribed for the direct recruits will apply in the case of promotees	Not applicable
9.	Period of probation, if any.	2 Years
10.	Method of recruitment whether by direct recruitment/ by promotion / by deputation / transfer and percentage of Vacancies to be filled by various methods	Direct Recruitment

  
 उप निदेशक (प्रशासन)   
 Dy. Director (Admin) MANAGE



11.	In case of recruitment by deputation	Not applicable
12.	If DPC exists, what is its composition	Not applicable
13.	Circumstances in which UPSC is to be consulted in making recruitment.	Not applicable

- Preferred Subjects: Indicative list of specialisations are provided below. Director General will select the relevant discipline at the time of recruitment based on institutional requirement. Director General may also add or delete disciplines based on institutional requirement.

Agriculture Extension / Agricultural Economics / Human Resource Management / Agri-business Management / Agricultural Marketing / Veterinary Science / Animal Husbandry / Fisheries / Soil Science / Library Science / Agronomy / Computer Science / Information Technology / Home Science / Horticulture/ Management/ Zoology/Agricultural Zoology

- There is no age restriction for the employees of MANAGE.
- The period of experience in discipline/area of work, where prescribed, shall be counted after the date of acquiring the educational qualifications for the Group / Grade. Therefore, the period spent for Master's Degree and Ph.D by research, will not be counted as experience prescribed for recruitment to a post".

*Scaich*  
 उष निदेशक (प्रशासन) मैनेज  
 Dy. Director (Admin) MANAGE

